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Version 8-08C
Lift with your knees,

Not your back
Lift With your Knees, Not your Back
Bend Your Knees When Lifting
Don’t Pick Up More Than You Can Carry
If It’s Too Heavy
Ask For Help
Use A Trolley
WALK

Don’t Run
Let's cut out injuries

Always work safely
You are the key to safety

Always work safely
How will you be leaving work tonight?
Don’t be a clown at work

Always work safely
If it looks unsafe it probably is!
Think before you act

Always work safely
Safety is everybody’s responsibility

Always work safely
Your Health and Safety Representative is:

Report All Hazards
This machine has no brain

Please use your own
Attitude is a little thing that makes a big difference
Two trips save one fall
Don’t slip up on housekeeping
Keep your work area tidy
Short cuts are risky
Wipe up or wipe out
Your First Aider Is:
Your Fire Warden Is:
Where is the nearest fire extinguisher?
What you do affects others
Please work safely

Accidents cause meetings
Please work safely

Accidents cause paperwork
Make time for safety
Lets cut out injuries
Why learn the hard way?
Protect your hands

You need it to pick up your pay cheque
Safety starts with S but begins with YOU
Chance takers are accident makers
Safetycalifragelistic expialidocious
Close call?

Don’t ignore it.
Report it.
Be alert
accidents
hurt
A spill,
A slip,
A hospital trip
Safety Has No Quitting Time!
Know Safety.

No Accidents.
Alert today.
Alive tomorrow.
Alert today.

Alive tomorrow.
Be Alert

Accidents

Hurt
SLIP, TRIP and FALL are four letter words
Your accident affects others
Your carelessness affects others
Hard hats protect smart heads
One rung too high and you could die!
Those precious fingers don’t ignore, or they may end up on the floor
Time runs out on luck

Do the job the safe way
We Need You!

Please Work Safely
If an organisation has a meeting, then the meeting should have organisation

Make your safety meetings effective!
A meeting should never be an event at which minutes are kept while hours are lost.
Safety systems should be built in, not bolted on.
Safety glasses are cheap
Your eyes are priceless

Always wear eye protection
You may not get a second chance to work safely
If it’s not safe, Don’t Do it!
Open Door Carefully
Cylinders Must be Kept Chained
No Loose Clothing
Do Not Ride on Forklift
No Mobile Phones
Mobile Phones may not be used in walk ways
No Smoking
THIS IS A SMOKE FREE WORKPLACE
Only Authorised Personnel Past This Point
## Spot Assess Fix Evaluate

| How severely could it hurt someone? or How ill could it make someone? | How likely is it to be that bad? |
|---|---|---|---|---|
| Kill or cause permanent disability or ill health | Very likely could happen anytime | Likely could happen sometime | Unlikely could happen but very rarely | Very unlikely could happen but probably never will |
| 1 | 1 | 2 | 3 |
| Long term illness or serious injury | 1 | 2 | 3 | 4 |
| Medical attention and several days off work | 2 | 3 | 4 | 5 |
| First aid needed | 3 | 4 | 5 | 6 |

The numbers show you how important it is to do something:
1: top priority: do something immediately
6: low priority: do something when possible
# Spot Assess Fix Evaluate

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Insignificant</td>
</tr>
<tr>
<td>Almost certain</td>
<td>5</td>
</tr>
<tr>
<td>Likely</td>
<td>4</td>
</tr>
<tr>
<td>Possible</td>
<td>3</td>
</tr>
<tr>
<td>Unlikely</td>
<td>2</td>
</tr>
<tr>
<td>Rare</td>
<td>1</td>
</tr>
</tbody>
</table>
### Spot Assess Fix Evaluate

<table>
<thead>
<tr>
<th></th>
<th>CONSEQUENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MINOR</td>
</tr>
<tr>
<td><strong>ALMOST CERTAIN</strong></td>
<td></td>
</tr>
<tr>
<td>Expected to occur in most circumstances</td>
<td>5</td>
</tr>
<tr>
<td><strong>LIKELY</strong></td>
<td></td>
</tr>
<tr>
<td>Expected occasionally (More than 1/2 the time)</td>
<td>4</td>
</tr>
<tr>
<td><strong>POSSIBLE</strong></td>
<td></td>
</tr>
<tr>
<td>Expected Sometimes (Less than 1/2 the time)</td>
<td>3</td>
</tr>
<tr>
<td><strong>UNLIKELY</strong></td>
<td></td>
</tr>
<tr>
<td>Will only occur in unusual circumstances</td>
<td>2</td>
</tr>
<tr>
<td><strong>RARE</strong></td>
<td></td>
</tr>
<tr>
<td>Possible, but not expected to occur</td>
<td>1</td>
</tr>
</tbody>
</table>
Hierarchy Of Hazard Control

Consideration of the possible control measures should continue down the hierarchy until a control measure or a combination of measures can achieve the required reduction in exposure.

1. **Elimination** - controlling the hazard at source by removing it.
2. **Substitution** - replacing a substance or activity with a less hazardous one.
3. **Isolate** - enclose hazard or enclose operator.
4. **Engineering** - installing guards on machinery.
5. **Administration** - policies and procedures for safe work practices.
6. **Personal Protective Equipment** - eg respirators, ear plugs.

When deciding on the best way to control a risk, start at the top of the hierarchy of controls, i.e. investigate if the risk can be eliminated first, for example by changing the way the work is done, or by using safer substances or equipment. This is the most effective way to control a hazard. If these methods are not possible, use engineering or administrative controls to reduce or minimise the risk.
Hierarchy Of Hazard Control

1. Elimination
2. Substitution
3. Isolate
4. Engineering
5. Administration
6. Personal Protective Equipment
CAUTION

Open Door Slowly
CAUTION

Look Out For Forklifts
CAUTION

Flammable Liquids
NOTICE

Please Keep Passageway Clear
NOTICE

No Smoking
In This Area
NOTICE

This Door Must Be Kept Closed
NOTICE
Cylinders Must Be Chained
NOTICE

Cylinders Must Be Secured
MUST BE WORN

REFLECTIVE VEST
USE STAIRWAY
In event of fire
do not use lifts
EMERGENCY
STOP BUTTON

http://www.easyhr.com.au – For all your safety training needs
SAFETY FIRST

Clean Up Spills
SAFETY FIRST

Don’t Take Chances
SAFETY FIRST

The Safe Way Is The Best Way
SAFETY FIRST

Report All Hazards To Your Supervisor

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http://www.easyhr.com.au – For all your safety training
SAFETY FIRST

Keep All Aisles Clear
SAFETY FIRST

Smoking In Designated Areas Only
FIRST AID

For Assistance
Please Contact:

____________________

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Got an idea for a sign?

Please let us know

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